

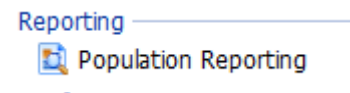
NECS Clinical Systems Specialist Team

EMIS Web – Viewing Search Information

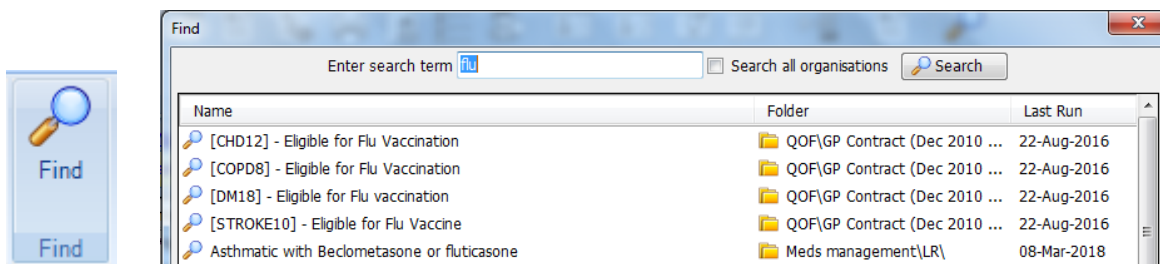
Viewing Search Information

1. Open Population Reporting either from:

- Your **Population Reporting** toolbar button
- Your **Population Reporting** quick launch link
- The EMIS menu, select **Reporting**

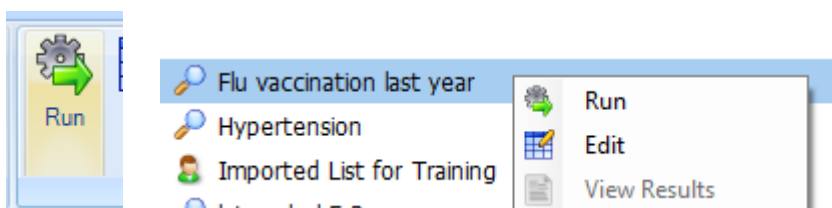


2. To find the search you're looking for navigate through the folders in the modules in the left panel, or use the **Find** button, to type in a key word.



The search you want to view should be selected. First we will run the search, to make sure we are looking at the most up-to-date data.

3. Make sure you select your search and then click **Run** in the ribbon, or from the right click menu.



4. Click **Yes** to run the report.

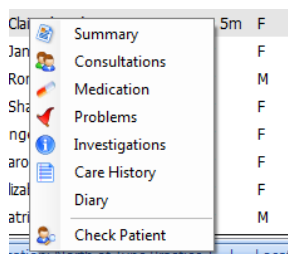
The results will display in the table. The population count will tell you how many patients have been found in this search. The percentage will display how much of the parent population the population count represents.

Note: The parent population is the group of patients this search has looked at, generally the parent population is the entire patient count for your practice. But you can change this so the parent population is another search. We will look at this shortly. For more information on creating searches please refer to the separate guide.

- Now look at the section at the bottom of the screen. It is divided into tabs to display more information about this search. We are going to look at each tab.

Details	Definition	Age / Sex	Trend	Population Included	Population Excluded
Parent Population	Currently registered regular patients				
Code System	SNOMED CT				
Author	FOSTER, Joanna (Ms)	Date Modified	12-Feb-2020		
Last Run	12-Feb-2020 15:53	Relative Date	12-Feb-2020 15:53		
Population Count	Parent	%	Excluded		
191	2515	8%	2324		

- Details** – use this tab to check essential data: who is the parent population, which coding system has been used, when was it last run, if there's a relative run date, and then the population count and the excluded count as well.
- Definition** – use this tab to see how the search was built. This will help you understand the criteria for the search and why patients have been excluded or included.
- Age/Sex** – use this tab for a quick view of the results in regards to age and gender. You can select to view it as a graph or as a table.
- Trend** – use this tab to view past results, so if this search has been run previously what was the count at previous dates.
- Population included/Population excluded** – use these tabs to view the patient details for the patients who have been included or excluded from the search.
- You can right click any patient from either of these last two tabs to go straight to their care record tabs, or to use the check patient screen.



- Check patient** - will show you the search criteria exclusively for this patient, and will explain why they have been included in the results or excluded.

Rule 1	If Rule Passed : Include in final result	If Rule Failed : Exclude from final result
Include Patients with Clinical Codes where: the Clinical Code is View all clinical codes and the Date is after or on 01-Sep-2018 and before or on 31-Mar-2019 Found (13-Sep-2018) Seasonal influenza vaccination : Clinical Code = Seasonal influenza vaccination Date = 13-Sep-2018 Patient included		