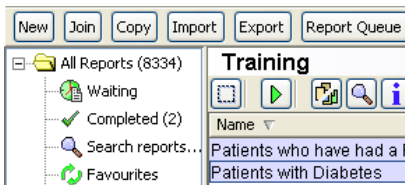


NECS Clinical Systems Specialist Team

Joining Reports

Joining Two Reports Together

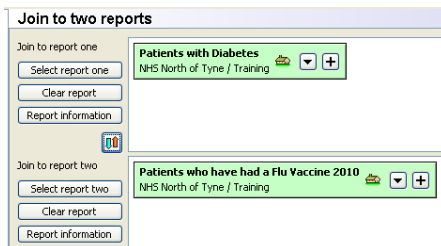
1. Ctrl and Click to highlight the reports you wish to join



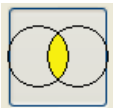
2. Click **Join**. This will create a new report which is based on the results of the joined reports
3. **Name** the new report, set a **Category/Subcategory**

Name	Diabetic Patients without Flu 2010
Category	NHS North of Tyne
Sub category	Training

4. View the reports on the right



5. Select a suitable **Join type** from the options



Patients found in report 1 and 2



Patients found in either report



Patients found in report 1 but not 2



Patients found in report 2 but not 1



Patients not in either report

6. Select a **Percentage calculation** option if necessary

Percentage calculation

- Use organisation capitation to calculate this report's percentage
- Use report one total to calculate this report's percentage
- Use report two total to calculate this report's percentage

Compare clinical event dates of the two reports

7. Click **Ok** 

8. Right click on the report

9. Select **Run**

